

December 9, 2008

A Meeting of the Board of Commissioners of Cypress Black Bayou Recreation and Water Conservation District, Bossier Parish, Louisiana was held in the Nature Center building located inside the Cypress Black Bayou Recreation Area, Benton, Louisiana on the above date with the following Present:

Present: Ernest Covington, Wes Burdine, Ralph Whitley, Sonny Head

Absent: Jerry Juneau, Bruce Easterly

Also Present: Dickie Walden, Sandra Baldwin, James Southerland, Melissa Whittington, Emmett & Mary Smith, Dan Wolff, Mike Strayhan, Justin Hesterly, Patrick Hesterly, Sherry Hesterly, Luke Lisherness, Stacy Taylor, George Dennis, Larry Miller

President Covington opened the Public Hearing to receive questions or comments concerning the approval of the Ordinance amending 2008 Budget and the Ordinance adopting an Operation Budget of Revenues and Expenditures for 2009. There being no questions or comments, on motion by Mr. Burdine, seconded by Mr. Head the meeting was adjourned.

President Covington called the regular monthly meeting to order at 4:05 P.M.

Motion to approve the agenda was made by Mr. Whitley, seconded by Mr. Head and unanimously carried.

Motion to approve the minutes of November 11, 2008 was made by Mr. Burdine, seconded by Mr. Whitley and unanimously carried.

Motion to approve Revenue and Expenditures and bills for payment was made by Mr. Whitley, seconded by Mr. Head and unanimously carried.

At this time Melissa Whittington gave the following Nature Study Center report:

Total visitors to the Nature Study Center for November was 1,079.

She and Jan will be setting up the new tanks in December and January. She is continuing to receive information from the Robbins' family and is attempting to find funds for the establishment of a research library in Mr. Robbins' memory. Melissa introduced Luke Lisherness and Justin Hesterly, Eagle Scouts, to present their recent work at the Nature Study Center.

The following Ordinance was offered by Mr. Head, seconded by Mr. Whitley:

AMENDED BUDGET ORDINANCE

An Ordinance amending the Annual Budget of 2008 adopted by Ordinance dated December 11, 2007 to reflect the changes in the 2008 Annual Budget.

Be it hereby resolved that the Ordinance adopted on December 11, 2007 is hereby amended to reflect the changes in the 2008 Budget as follows:

BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE CYPRESS BLACK BAYOU RECREATION AND WATER CONSERVATION DISTRICT OF BOSSIER PARISH, LOUISIANA, in session convened that;

SECTION 1. The attached detailed Amendments of Revenue for the fiscal year beginning January 1, 2008 and ending December 31, 2008, be and the same is hereby adopted to serve as an Amended Operating Budget of Revenues for the District during the same period.

AMENDED BUDGET

01/01/08 to 12/31/08

REVENUE SOURCES

Ad Valorem Tax	650,000
State Revenue Sharing	24,000
Gate	99,750
Launch	24,250
Boat Permits	71,250
Leases & Permits	11,500
Camping	265,100
Picnic Shelters	8,400
Cottages	30,100
Cabins	22,600
Boat Slip Rental	7,500
Season Passes	1,500
Interest Earned	12,275
Marina	2,400
Zoo Grant	0
Other Income	5,700
Relief Fund Revenue	0
Grant Revenue	55,000
Over/Short	0
TOTAL REVENUE	1,291,325

EXPENDITURES

Adm. Wages	81,000
Ranger Wages	58,500
Gates Wages	38,000
Maintenance Wages	124,750
Maids Wages	55,750
Nature Center Wages	22,750
Security Wages	141,500
Zoo Wages	62,750
TOTAL WAGES	585,000
Social Security Taxes	33,800
Unemployment Ins.	12,200
Medical Insurance	10,500
Insurance & Bonds	110,750
Per Diem	2,800
Office	15,750
Credit Card Fees	5,800
Legal Publishing	6,300
Legal & Professional Fees	26,250
Tourism	1,500
Utilities	87,900
Telephone	13,200
Boat Permits	3,600
Uniforms	3,500
Maintenance & Supplies	219,550
Equipment	22,550
Vegetation Control	9,600
Erosion Control	0
Administrative Travel	2,300
Zoo Grant	12,000
Marina	500
Capital Outlay	800
Environment	0
Nature Center Food	975
Overlay Projects	90,000

Zoo Food 14,200

TOTAL EXPENDITURES 1,291,325

SECTION 2. The attached detailed Amendments of Expenditures for the fiscal year beginning January 1, 2008 and ending December 31, 2008, be and the same is hereby adopted to serve as an Amended Operating Budget of Expenditures for the District during the same period.

SECTION 3. The Adoption of this Amended Budget of Expenditures be and the same is hereby declared to operate as an appropriation of the amount therein set forth.

SECTION: 4. amounts available for Expenditures only to the extend included within the 2008 Budget.

This Ordinance having been submitted to a vote the vote thereon was as follows:

YEAS: Ernest Covington, Wes Burdine, Ralph Whitley, Sonny Head

NAYS: NONE

ABSENT: Jerry Juneau

And the Ordinance was declared adopted on this the 9th day of December, 2008.

The following Ordinance was offered by Mr. Head, seconded by Mr. Whitley:

BUDGET ORDINANCE

An ordinance adopting an Operation Budget of Revenues and Expenditures for the fiscal year beginning January 1, 2009 and ending December 31, 2009.

BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE CYPRESS BLACK BAYOU RECREATION AND WATER CONSERVATION DISTRICT OF BOSSIER PARISH, LOUISIANA, in session convened that;

SECTION 1. The attached detailed estimates of Revenue for the fiscal year beginning January 1, 2009 and ending December 31, 2009 be and the same is hereby adopted to serve as an Operating Budget of Revenues for the District during the same period.

BUDGET 01/01/09 to 12/31/09

REVENUE SOURCES

Ad Valorem Tax	675,000
State Revenue Sharing	24,000
Gate	121,000
Launch	25,000
Boat Permits	75,000
Leases & Permits	20,000
Camping	277,500
Picnic Shelters	10,000
Cottages	32,500
Cabins	25,000
Boatslip Rental	8,000
Season Passes	2,000
Interest Earned	15,000
Marina	2,400
Zoo Grant	0
Other Income	6,300
Relief Fund Revenue	0
Grant Revenue	0
Over/Short	0

TOTAL REVENUE 1,318,700

EXPENDITURES

Adm. Wages	95,000
Ranger Wages	73,000
Gate Wages	40,000
Maintenance Wages	135,000
Maids Wages	60,000
Nature Center Wages	24,000
Security Wages	155,000
Zoo Wages	69,000
TOTAL WAGES	651,000
Social Security Taxes	38,000
Unemployment Ins.	9,000
Medical Insurance	11,000
Insurance & Bonds	155,000
Per Diem	2,400
Office	16,000
Credit Card Fees	6,000
Legal Publishing	5,000
Legal & Professional	28,000
Tourism	1,500
Utilities	92,000
Telephone	14,000
Boat Permits	3,600
Uniforms	3,000
Maintenance & Supplies	165,000
Equipment	25,000
Vegetation Control	15,000
Erosion Control	0
Administrative Travel	1,200
Zoo Grant	0
Marina	0
Environment	10,000
Nature Center Food	0
Overlay Projects	50,000
Zoo Food	17,000
TOTAL EXPENDITURES	1,318,700

SECTION 2. The attached detailed estimates of Expenditures for the fiscal year beginning January 1, 2009 and ending December 31, 2009, be and the same is hereby adopted to serve as an Operating Budget of Expenditures for the District during the same period.

SECTION 3. The Adoption of this Budget of Expenditures be and the same is hereby declared to operate as an appropriation of the amount therein set forth.

SECTION 4. Amounts available for Expenditures only to the extent included within the 2009 year Budget.

This Ordinance having been submitted to vote the vote thereon was as follows:

YEAS: Ernest Covington, Wes Burdine, Ralph Whitley, Sonny Head

NAYS: NONE

ABSENT: Jerry Juneau

And the Ordinance was declared adopted this 9th day of December, 2008.

Landowner Rules and Regulations: Mr. Head requested that the rules and regulations include “any construction should be at least 10 feet from the property line and all pages numbered. After much discussion this topic was tabled to the next monthly meeting January, 2009.

Executive Director’s report:

Mr. Walden reported on the 15-20 campers who are camping full time and are on prime sites. He also reported on our camping fees compared to other parks. After much discussion Mr. Walden is to send our fee schedules, landowner lease and construction permit for the commissioners’ review to discuss at the next monthly meeting in January, 2009.

Surplus Equipment: After much discussion this topic will be tabled until the spring of 2009.

There being no further business, the meeting was adjourned:

Ernest Covington, President

Wes Burdine, Vice President