

November 11, 2008

A meeting of the Board of Commissioners of Cypress Black Bayou Recreation and Water Conservation District, Bossier Parish, Louisiana was held in the Nature Center building located inside the Cypress Black Bayou Recreation Area, Benton, Louisiana on the above date with the following present:

Present: Ernest Covington, Wes Burdine, Jerry Juneau, Ralph Whitley, Sonny Head

Absent: None

Also Present: Jon Walden, Sandra Baldwin, James Southerland, Bruce Easterly, James Bates, Melissa Whittington, Mike Strayhan, Larry Wiley

Motion to approve the agenda was made by Mr. Head, seconded by Mr. Whitley. Motion was unanimously approved.

Motion to approve minutes of October 14, 2008 was made by Mr. Burdine, seconded by Mr. Whitley. Motion was unanimously approved.

Motion to approve Revenue and Expenditures and Bills for Payment was made by Mr. Juneau, seconded by Mr. Whitley. Motion was unanimously approved.

The following Amended Budget Ordinance for 2008 and Public Hearing set for December 9, 2008 at 4:00 P.M. was introduced by Mr. Juneau, seconded by Mr. Whitley and unanimously approved.

PUBLIC NOTICE

A Public Hearing has been set for December 9, 2008 at 4:00 P.M. to consider the following Ordinance:

CYPRESS BLACK BAYOU RECREATION AND WATER CONSERVATION DISTRICT, BOSSIER PARISH, STATE OF LOUISIANA

Amended Budget Ordinance

An Ordinance amending the Annual Budget of 2008 adopted by Ordinance dated December 11, 2007 to reflect the changes in the 2008 Annual Budget.

Be it hereby resolved that the Ordinance adopted on December 11, 2007 is hereby amended to reflect the changes in the 2008 Budget as follows:

BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE CYPRESS BLACK BAYOU RECREATION AND WATER CONSERVATION DISTRICT OF BOSSIER PARISH, LOUISIANA, in session convened that;

SECTION 1. The attached detailed Amendments of Revenue for the fiscal year beginning January 1, 2008 and ending December 31, 2008, be and the same is hereby adopted to serve as an Amended Operating Budget of Revenues for the District during the same period.

**AMENDED BUDGET
01/01/08 to 12/31/08**

REVENUE SOURCES

Ad Valorem Tax	650,000
State Revenue Sharing	24,000
Gate	99,750
Launch	24,250
Boat Permits	71,250
Leases & Permits	11,500
Camping	265,100
Picnic Shelters	8,400
Cottages	30,100
Cabins	22,600
Boatslip Rental	7,500
Season Passes	1,500
Interest Earned	12,275
Marina	2,400
Zoo Grant	0
Other Income	5,700
Relief Fund Revenue	0
Grant Revenue	55,000
Over/Short	0
TOTAL REVENUE	1,291,325

EXPENDITURES

Adm. Wages	81,000
Ranger Wages	58,500
Gates Wages	38,000
Maintenance Wages	124,750
Maids Wages	55,750
Nature Center Wages	22,750
Security Wages	141,500
Zoo Wages	62,750
TOTAL WAGES	585,000
Social Security Taxes	33,800
Unemployment Ins.	12,200
Medical Insurance	10,500
Insurance & Bonds	110,750
Per Diem	2,800
Office	15,750
Credit Card Fees	5,800
Legal Publishing	6,300
Legal & Professional Fees	26,250
Tourism	1,500
Utilities	87,900
Telephone	13,200
Boat Permits	3,600
Uniforms	3,500
Maintenance & Supplies	219,550
Equipment	22,550
Vegetation Control	9,600
Erosion Control	0

Administrative Travel	2,300
Zoo Grant	12,000
Marina	500
Capital Outlay	800
Environment	0
Nature Center Food	975
Overlay Projects	90,000
Zoo Food	14,200

TOTAL EXPENDITURES 1,291,325

SECTION 2. The attached detailed Amendments of Expenditures for the fiscal year beginning January 1, 2008 and ending December 31, 2008, be and the same is hereby adopted to serve as an Amended Operating Budget of Expenditures for the District during the same period.

SECTION 3. The Adoption of this Amended Budget of Expenditures be and the same is hereby declared to operate as an appropriation of the amount therein set forth.

The following Budget Ordinance for 2009 and Public Hearing has been set for December 9, 2008 at 4:00 P.M. was introduced by Mr. Whitley, seconded by Mr. Juneau and unanimously approved:

PUBLIC NOTICE

A Public Hearing has been set for December 9, 2008 at 4:00 P.M. to consider the following Ordinance:

**CYPRESS BLACK BAYOU RECREATION
& WATER CONSERVATION DISTRICT, BOSSIER PARISH,
STATE OF LOUISIANA**

Budget Ordinance

An ORDINANCE adopting an Operation Budget of Revenues and Expenditures for the fiscal year beginning January 1, 2009 and ending December 31, 2009.

BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE CYPRESS BLACK BAYOU RECREATION AND WATER CONSERVATION DISTRICT OF BOSSIER PARISH, LOUISIANA, in session convened that;

SECTION 1. The attached detailed estimates of Revenue for the fiscal year beginning January 1, 2009 and ending December 31, 2009 be and the same is hereby adopted to serve as an Operating Budget of Revenues for the District during the same period.

**BUDGET
01/01/09 to 12/31/09**

REVENUE SOURCES

Ad Valorem Tax	675,000
State Revenue Sharing	24,000
Gate	121,000
Launch	25,000
Boat Permits	75,000
Leases & Permits	20,000
Camping	277,500
Picnic Shelters	10,000

Cottages	32,500
Cabins	25,000
Boatslip Rental	8,000
Season Passes	2,000
Interest Earned	15,000
Marina	2,400
Zoo Grant	0
Other Income	6,300
Relief Fund Revenue	0
Grant Revenue	0
Over/Short	0
TOTAL REVENUE	1,318,700

EXPENDITURES

Adm. Wages	95,000
Ranger Wages	73,000
Gate Wages	40,000
Maintenance Wages	135,000
Maids Wages	60,000
Nature Center Wages	24,000
Security Wages	155,000
Zoo Wages	69,000
TOTAL WAGES	651,000
Social Security Taxes	38,000
Unemployment Ins.	9,000
Medical Insurance	11,000
Insurance & Bonds	155,000
Per Diem	2,400
Office	16,000
Credit Card Fees	6,000
Legal Publishing	5,000
Legal & Professional	28,000
Tourism	1,500
Utilities	92,000
Telephone	14,000
Boat Permits	3,600
Uniforms	3,000
Maintenance & Supplies	165,000
Equipment	25,000
Vegetation Control	15,000
Erosion Control	0
Administrative Travel	1,200
Zoo Grant	0
Marina	0
Environment	10,000
Nature Center Food	0
Overlay Projects	50,000
Zoo Food	17,000
TOTAL EXPENDITURES	1,318,700

SECTION 2. The attached detailed estimates of Expenditures for the fiscal year beginning January 1, 2009 and ending December 31, 2009, be and the same is hereby adopted to serve as an Operating Budget of Expenditures for the District during the same period.

SECTION 3. The Adoption of this Budget of Expenditures be and the same is hereby declared to operate as an appropriation of the amount therein set forth.

SECTION 4. Amounts available for Expenditures only to the extent included within the 2009 year Budget.

At this time Melissa Whittington gave the following Nature Center Report:

Total number of visitors to Cypress Nature Center for October was 1,270.

Met with Carolyn Pitts on October 2 concerning the new touring trails that will wind across North Louisiana's Highway 2 from the Texas state line through Vivian, Hosston, Plain Dealing, Sarepta, and continue east. I put together some information for her to include in her packet concerning the nature center. She will contact me when they reach the next level in developing this touring trail. I received a call from Mr. Robert Frost of Aquaria, Inc. in Bossier City, asking me to come see some lightly used aquariums that he had designed for another business that no longer needed them. He showed me four awesome aquariums that they are willing to help us set up for use in the animal lab. If purchased these items new would cost us \$8,500 each. The estimated cost of this donation is \$31,000 in used equipment. Mr. Walden plans to offer a free weekend stay and I am going to put together a basket of goodies for Mr. Frost and his associate David. At this time President Covington presented Melissa with a plaque recognizing her hard work and dedication to the Cypress Nature Study Center.

Landowner Rules and Regulations: After some discussion it was agreed that Mr. Walden type his changes into the rules and regs and email this to the commissioners for review.

Surplus/Salvage Equipment: After much discussion it was agreed to first get an appraisal on all surplus/salvage equipment and table this issue until next board meeting.

Bruce Easterly's Report: Mr. Easterly stated that since the overlay was completed the board needed to approve payment in the amount of \$122,965.29 to Benton and Brown, LLC. On motion by Mr. Whitley, seconded by Mr. Juneau and unanimously carried, approval was given to pay Benton and Brown, LLC.

Executive Director's Report: Mr. Walden presented Mr. Burdine a bronze "Lifetime Pass" to Cypress Park.

There being no further business, the meeting was adjourned.

Ernest Covington, President

Jerry Juneau, Secretary

