

February 10, 2009

A Meeting of the Board of Commissioners of Cypress Black Bayou Recreation and Water Conservation District, Bossier Parish, Louisiana was held in the Nature Center building, located inside the Cypress Black Bayou Recreation Area, Benton, Louisiana on the above date with the following being present:

**Present:** Ernest Covington, Wes Burdine, Jerry Juneau, Ralph Whitley

**Absent:** Sonny Head, Bruce Easterly

**Also Present:** Dickie Walden, Sandra Baldwin, James Southerland, Melissa Whittington, Mike Strayhan, Emmett & Mary Smith, Dan Wolff, George Dennis, Chuck Ferguson, J.R. Smith

President Covington called the meeting to order at 4:00 p.m.

Motion to approve the Agenda was made by Mr. Juneau, seconded by Mr. Burdine. The motion was unanimously approved.

Motion to approve the minutes of January 13, 2009 was made by Mr. Burdine, seconded by Mr. Juneau. The motion was unanimously approved.

Motion to approve bills for payment was made by Mr. Juneau, seconded by Mr. Burdine. The motion was unanimously approved. January financials will be presented at March, 2009 meeting.

At this time Melissa Whittington gave the following Nature Study Center report:

Total number of visitors to the Nature Study Center for January 339.

There are now 2 tanks set up in the Animal Lab awaiting median. Once the median is in the tanks we will begin to transfer fish/turtles/amphibians.

Dr. Gia Morgan is working to improve each habitat at the zoo by planting protective cover and food sources for each animal. I have received several donations of trees for habitat improvement from Bodcau Soil and Water Conservation District and Louisiana Cooperative Extension. I will be transplanting some French Mulberry from the Nature Center flowerbeds that will provide protection and food for Miles (the coyote). I have also contacted Lee Jeter, from Shreveport Green, to help us obtain other trees and shrubs for the various habitats.

The tank in the foyer of the nature center needed a face-lift, so I gave it a good coat of paint and have added new material to freshen up this area. The work crew has been help with maintenance at the nature center and refinishing the tanks that were donated by Aquaria Inc.

The Louisiana State Envirothon Competition will take place in Lafayette, LA in April. I will be working with youth once a week from across Bossier Parish to prepare them for this competition. They will study Wildlife Management, Soils, Aquatic Concepts, Forestry, Environmental Ethics, and Biodiversity in the Environment.

The spring is going to be extremely busy – but we are looking forward to it.

**Old Business:**

**Landowner Rules and Regulations:** On motion by Mr. Jerry Juneau, seconded by Mr. Whitley and unanimously carried the Landowner Rules and Regulations changes were adopted as presented.

**Long Term Camping:** After much discussion, on motion by Mr. Juneau, seconded by Mr. Whitley and unanimously carried the board concurred instead of relocating long term campers, Mr. Walden, Bruce Easterly and Ralph Whitley will look into the cost of redoing all RV sites to include sewer hookups and report to the board at the next meeting in March.

**Surplus Property:** On motion by Mr. Juneau, seconded by Mr. Whitley, and unanimously carried, the following Resolution was adopted:

**RESOLUTION #1 OF 2009  
OF  
CYPRESS BLACK BAYOU  
RECREATION AND  
WATER CONSERVATION DISTRICT**

WHEREFORE, the hereinafter described movable property has no further use or utility to Cypress Black Bayou Recreation and Water Conservation District and are therefore **SURPLUS**.

WHEREFORE, the Cypress Black Bayou Recreation and Water Conservation District has had the following described items of movable property appraised and the value of each item is as listed hereinafter, to-wit:

<u>ITEM</u>	<u>VALUE</u>
1. One (1) Concrete Mixer	\$ 50.00
2. One (1) Steam Cleaner (Steamer One)	\$200.00
3. One (1) Green Honda 4 Wheeler 300CC	\$700.00
4. One (1) Kawasaki 4 Wheeler 400CC	\$700.00
5. One (1) Kawasaki 4 Wheeler 225CC	\$400.00
6. One (1) Finish Mower 25/60 3 Blade	\$150.00
7. One (1) Trailer Mtd. Water Pump	\$500.00
8. One (1) 1990 Chevy Pickup VIN#1GCDC14Z6LZ208469	\$600.00
9. One (1) 1993 Ford Pickup VIN#1FTDF15Y09LA82955	\$700.00
10. One (1) 15 Ft.Gator Boat 15HP Johnson ob motor, Trailer	\$900.00
11. One (1) 15 Ft. Gator Boat LA#3508BF	\$500.00
12. One (1) 2,947 Gallon Water Tank	\$200.00
13. One (1) Water Tank 12 Ft. Diameter X 12 Ft. high	\$500.00
14. One (1) Water Tank 4 Ft. Diameter X 6.5 Ft. high	\$200.00
15. Two (2) 7.5 Electric Motors, 3 Phase \$150.00 each	\$300.00
16. One (1) Drain Cleaning Machine (Speed Router)	\$ 75.00
17. One (1) Mariner Outboard Motor 25 HP (Not running)	\$ 50.00
18. One (1) Sharp Copy Machine SF7850	\$ 5.00
19. One (1) HP Monitor (No value)	\$ 1.00
20. One (1) HP Printer (No value)	\$ 1.00
21. One (1) Misc. Pipe, Old Bouys, Signs, etc.	\$ 50.00
22. One (1) Electric air Compressor 2hp, 1 Phase	\$100.00

THEREFORE BE IT RESOLVED by the Board of Commissioners of Cypress Black Bayou Recreation and Water Conservation District that the above described movable items are hereby declared surplus and that they be sold at a public sale to be conducted by a licensed auctioneer, pursuant to La. Revised Statute 45:125.

BE IT FURTHER RESOLVED that the commission retain the services of a licensed auctioneer to conduct the public sale pursuant to La. R.S. 49:125.

BE IT FURTHER RESOLVED that Legal Notice of said sale be advertised at least two (2) times with the last ad being published at least 15 days prior to date of sale. That said advertisement shall state that the appraised values on each item is the minimum opening bid on each item. The ad will further give the date, time and place of the sale; state that Cypress

Black Bayou Recreation and Water Conservation District reserves the right to reject any and all bids and remove any item from the sale; state that the sales will be to the highest bidder for cash due at the time of sale; state that all items sold are "as is" without any warranty as to the condition, usefulness or fitness of said item for use of any kind; state that all sales are complete and there will be no return of any funds; state that all items purchased must be removed on the day of sale unless an extension in writing is given to purchaser by Cypress Black Bayou Recreation and Water Conservation District.

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Security cameras, cash register for gate: Dan Wolff advised that he has only two bids for the security cameras and will wait for at least one more. After much discussion, Mr. Juneau agreed to assist Mr. Wolff in the search for the best and most efficient camera equipment. Mr. Walden read the following "Cypress Park Ranger Standard Operating Procedure" for the cameras:

1. Recordings will be viewed for official business only by direction of Ranger supervisor or Executive Director.
2. Two persons will be available for viewing for official business.
3. Signs will be posted at front gate advising anyone who enters the park that the premises are under video surveillance.
4. the monitor and DVR (recorder) will be password protected and only accessible by the Ranger Supervisor or Executive Director.
5. If recording is viewed a log sheet will be used to record the date, time and reason.

This letter will be kept on file and maintained with the recording device and tapes. Any deviation from these procedures will be at the discretion of the Ranger supervisor and Executive Director of Cypress Park.

**Executive Director's Report:**

Salvinia: We located a large patch of salvinia at the north end of Cypress Lake and were able to get the work crew out to pull it out and have it burned.

Zoo: Many improvements have been made to the zoo as well as habitats for the animals.

Bossier Chamber of Commerce: Mr. Walden attended the Chamber Banquet for the presentation of the 2008 Outstanding Business Awards. Cypress Park was nominated, was in the top four and was presented with a plaque as recognition.

New Business: Executive Director's raise: On motion by Mr. Juneau, seconded by Mr. Burdine and unanimously carried, Mr. Walden was given a raise as this is his anniversary month of one year. Mr. Walden will contact the Sheriff's Department to obtain his commission. He also thanked the Bossier Parish Police Jury for bringing the park several loads of dirt to spread along the new road overlay.

All Commissioners were encouraged to be at next month's meeting as the Louisiana Department of Wildlife and Fisheries will be present to discuss the possibilities of drawing down Cypress Lake and Black Bayou Lake this fall.

Ranger Dan Wolff advised the board that he will be conducting a Boater Safety course this month.

There being no further business, the meeting was adjourned.

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Ernest Covington, President

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Jerry Juneau, Secretary